

**The Owners, Strata Plan \_\_\_\_\_, \_\_\_\_\_ (Complex Name) ♦**

**Owner Email Authorization**

*(If you do not wish to receive correspondence by email from the Strata Council, do not complete this form).*

Unit # \_\_\_\_\_

Strata Lot # \_\_\_\_\_

WHEREAS: Section 61 of the Strata Property Act permits an owner to receive notice by email if the owner has not provided an address outside of the Strata Corporation.

I/We, \_\_\_\_\_, registered owner(s) of strata lot \_\_\_\_\_ (Unit \_\_\_\_\_) in The Owners, Strata Plan ♦ (the "Strata Corporation"):

- am/are providing the following address within the Strata Corporation for receiving notices:  
Unit \_\_\_\_\_  
♦ *(insert address for strata corporation)*
- consent to receiving notices or other records or documents that the Strata Corporation is required or permitted to give to a person at the following email address: \_\_\_\_\_.

In authorizing the use of the above email address, I/We acknowledge that:

1. All notices or other records or documents including correspondence and general meeting notices may be sent by email only;
2. I/We will immediately notify the Strata Corporation or its agent (Property Manager) of any change in the email address to which notices or other records or documents including correspondence are to be sent, by completing a new 'Owner Email Authorization Form' provided by your Property Management company;
3. I/We will not hold the Strata Corporation or its agent (Property Manager) liable for any failure that occurs in the transmission of the notices, or other records or documents including correspondence or for missed notifications or deadlines;
4. The use of my/our email address will be limited to Strata Corporation business and without my/our explicit approval, will not be disclosed to anyone not authorized to have it.
5. The email address from which Strata Corporation notices, or other records or documents including correspondence are sent, is not the email address of the Strata Corporation and will not be used by me/us to give notice to the Strata Corporation pursuant to section 63 of the *Strata Property Act*.

*Each owner must sign this form; otherwise, we will send mail correspondence. If only one of two co-owners signs and you live together, you will still receive mail correspondence.*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date