

Strata Property Act
FORM K
NOTICE OF TENANT'S RESPONSIBILITIES

(Section 146)

Re: Strata Lot **of Strata Plan**

NAME OF BUILDING:

Street Address of Strata Lot: **Unit –** _____

Names(s) of tenant(s) _____

Tenancy commencing: _____ (month day, year)

IMPORTANT NOTICE TO TENANTS:

1. Under the *Strata Property Act*, a tenant in a strata corporation **must** comply with the bylaws and rules of the strata corporation that are in force from time to time (current bylaws and rules attached).
2. The current bylaws and rules may be changed by the strata corporation, and if they are changed, the tenant **must** comply with the changed bylaws and rules.
3. If a tenant or occupant of the strata lot, or a person visiting the tenant or admitted by the tenant for any reason, contravenes a bylaw or rule, the tenant is responsible and may be subject to penalties, including fines, denial of access to recreational facilities, and if the strata corporation incurs costs for remedying a contravention, payment of those cost.

Date: _____ *[month day, year]*

Signature of Landlord/Owner

Signature of Agent of Landlord

Signature of Tenant

Signature of Tenant

Address of landlord, or agent of landlord (circle which)

THE OWNER CONFIRMS THAT THE ADDRESS PROVIDED ABOVE IS THE MAILING ADDRESS TO RECEIVE STRATA CORRESPONDENCE.

YES NO

***SEE PAGE 2 FOR ADDENDUM**

ADDENDUM TO FORM K

TENANT/FAMILY MEMBER CONTACT AND ENTERPHONE AUTHORIZATION FORM

NAME OF BUILDING: _____

In accordance with section 146 of the Strata Property Act, the 'Notice of Tenant's Responsibilities' (Form K) requires confirmation of a tenant's name, tenancy commencement date, and signature. In order for the Strata Corporation to retain the Master List contact information for tenants, and to allow access to the building through the enterphone system of the Strata, we ask that you, the Tenant(s), provide confirmation of the information you would like listed on the enterphone. This information is confidential in accordance with the Privacy Act (PIPA) and is provided voluntarily. Without your consent the strata is unable to obtain this information.

TENANT CONTACT AND ENTERPHONE INFORMATION

UNIT # _____

PREFERRED LAST NAME AND INITIAL TO BE VIEWED ON THE ENTERPHONE SYSTEM:

PHONE NUMBER FOR PROGRAMMING ENTERPHONE: _____

EMAIL FOR TENANT COMMUNICATION WITH THE STRATA: _____

YOU UNDERSTAND THAT THIS INFORMATION IS PROVIDED VOLUNTARILY. IF YOU DO NOT COMPLETE THIS AUTHORIZATION FORM, THE STRATA WILL ASSUME THAT THEY ARE NOT UPDATING THE ENTERPHONE CONTACT INFORMATION. YOU ALSO AGREE TO PROVIDE THE STRATA ANY FUTURE CHANGE TO YOUR PHONE NUMBER or EMAIL INFORMATION.

Signature of Tenant #1

Date: _____

Signature of Tenant #2